

**\*\*\* ATTACH A SAPR WITH YOUR NAME AND ID PRINTED ON IT \*\*\***  
*(see instructions below on printing SAPR)*

## **Permission to register for Upper Division Communication Classes.**

To register for most upper division classes in Communication, you must have *completed* Comm 101, 228, and 300. You must have a 2.5 GPA between Comm 101 and Comm 228, with a minimum grade of C in each of them.

You will be allowed to register *through WebReg* for upper division COMM classes once this application is approved. **THIS FORM DOES NOT REGISTER YOU ANY CLASSES: You must register THROUGH WEBREG.** You only need to complete this **one time**, not every semester. We will process this form ASAP after final grades are submitted at the end of each semester. We will announce on the Comm listserv once processing is completed. If you are not on the listserv, go to [www.comm.arizona.edu/undergrad](http://www.comm.arizona.edu/undergrad) for instructions.

You must provide all of the information below and **attach a current SAPR** with your name and full Student ID on it—***see printing instructions below.*** **BRING THE COMPLETED FORM TO COMMUNICATION 115.**

Name (please print clearly): \_\_\_\_\_

Student ID (please print clearly): \_\_\_\_\_ Phone #: \_\_\_\_\_

Email address: \_\_\_\_\_ Today's date: \_\_\_\_\_

Please circle all of the following courses that you are CURRENTLY enrolled in at UA:

**Comm 101                      Comm 228                      Comm 300**

Circle all of the following courses in which you are CURRENTLY enrolled at another institution (e.g., Pima). *If you are enrolled at another institution, it is your responsibility to provide the COMM department with official notification of your grade in the course in order for us to process this form—an unofficial transcript is sufficient.*

**Comm 101                      Comm 228                      Comm 300**

Circle the first summer session or semester for which you would like permission to register in Upper Division COMM.

**Pre-session                      Summer I                      Summer II                      Fall                      Spring**

Have you previously enrolled in any of these courses, either at UA or elsewhere (transfer attempt)? If so, please list semester and grade of all previous attempts below:

	Attempt 1		Attempt 2	
	Semester	Grade	Semester	Grade
Math 110 (or equiv.)				
Comm 101 (or equiv.)				
Comm 228 (or equiv.)				
Comm 300 (or equiv.)				

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## STEPS TO PRINT NAME AND STUDENT ID (SID) ON SAPRs

1. Log in your student link with SID and Password.
2. Click on **Preferences**.
3. Click on **Display Settings**.
  - Check the **BOX** to DISPLAY NAME and SID on your printouts.
  - Click the **UPDATE** box.
4. Go to **Select Link** (drop-down menu).
  - Select **SAPR**
5. Click **Request a SAPR**.
  - Check “yes” to **Generate SAPR**.
6. Click **View** when SAPR is ready.
7. Click the **Print-View ICON** on the **top** of the student link page.
  - The page that will be printed will come up with Name and SID on it.
8. Print, using the **Printer Icon** on **top** of the print view page.

**NOTE:** If you already have checked a box to display Name and SID and have updated, you can skip steps 2 and 3. If you recently (within past 6 days) have generated a SAPR, you can skip step 5.